

CERTIFICATE OF REGISTRATION UNDER SOCIETIES REGISTRATION  
ACT XXI OF 1860 (PUNJAB AMENDMENT) ACT 1957  
AS EXTENDED TO THE UNION TERRITORY OF  
DELHI.

Duplicate

No. S-2749 of 1965-1966.

I hereby certify that GRIH KALYAN KENDRA BOARD has this day  
been registered under the Societies Registration Act XXI of 1860 (Punjab  
Amendment) Act 1957, as extended to the Union Territory of Delhi.

Given under my hand at \_\_\_\_\_ DELHI \_\_\_\_\_ this  
TWENTY NINTH day of MAY One thousand nine hundred and SIXTY  
FIVE.

Fee Rs. 50.00 paid.



-Sd-

(SURENDER KISHORE)  
REGISTRAR OF SOCIETIES  
DELHI

*Surender Kishore*  
25/5/67  
Registrar of Society

MEMORANDUM OF ASSOCIATION  
OF  
GRIH KALYAN KENDRA BOARD.

2/

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1. Name: The name of the Society shall be GRIH KALYAN KENDRA BOARD, hereinafter called the Board.

2. Place: The registered office of the Board shall be at New Delhi, in the Union Territory of Delhi.

3. Aims and Objects: The following shall be the aims and objects of the Board applicable only to Central Government employees and their dependent family members:-

- (1) To promote social, economic, cultural and educational activities for the betterment of Central Government employees and their families.
- (2) To impart technical and vocational training in home crafts and other household arts for useful utilisation of leisure time and for better and efficient house-keeping.
- (3) To bring out latent artistic histrionic and cultural talents of women and children and other family members of Central Government employees by organising suitable programmes.
- (4) To encourage and organise recreational activities both for adults and young for their physical development.
- (5) To promote integrated community life in Central Government residential colonies through programmes of urban community development organised on self-help and community basis.
- (6) To organise extensive social education through visual aids both for men and women according to their needs.
- (7) To organise and promote economic activities that may provide opportunities for gainful employment to families of Central Government employees for supplementing family income.
- (8) To educate and assist the families of Central Government employees in raising their standard of living.
- (9) To help propaganda among the families of Central Government employees the social welfare schemes administered by Central Government departments.
- (10) To prepare and publish news bulletins, brochures, journals and such other literature as are incidental to the promotion of the above objectives.
- (11) To negotiate and enter into work contracts to provide opportunities to the dependents and family members of Central Government



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employees to supplement their incomes.

- (12) To open and organise Grih Kalyan Kendra units in Central Government residential colonies in Delhi and other places in India.
- (13) To do and undertake all other allied and similar activities arising out of the implementation of the aims and objects hereinabove laid down.

4. The names, addresses, occupations and designations of the present members of the Board, to whom the management of the affairs of the Board is entrusted as required under Section 2 of the Societies Registration Act XXI of 1860, (Punjab Amendment) Act 1957 as extended to the Union Territory of Delhi, are as follows:-

Name	Address (Residential address complete with House No. & name of the city).	Occupation (with full address)	Designation (in relation to the Board)
Shri L.P. Singh	No.3-Sonehribagh Road, New Delhi.	Secretary, Ministry of Home Affairs.	President
Shri Prem Krishen	2A, Kutalya Marg, New Delhi.	Secretary, Ministry of Works & Housing.	Member
Shri Fateh Singh	215, Rouse Avenue, New Delhi.	Joint Secretary Ministry of Home Affairs.	Member
Shri N.V. Venkataraman.	J/27B, Jangpura, New Delhi.	Joint Secretary Ministry of Finance.	Member
Shri N.P. Chatterjee	D 1/117, Satya Marg, New Delhi.	Joint Secretary Ministry of Community Dev: & Cooperation.	Member
Shri K.V. Venkatachalam.	23, William Crescent, New Delhi.	Joint Secretary, Ministry of Industry & Supply, Deptt. of Industry.	Member
Shri G.A. Ramrakhiyani	C II/31, Tilak Marg, New Delhi.	Chief Welfare Officer Ministry of Home Affairs.	Member
Miss C.A. Radha Bai	17, Mohadev Road, New Delhi.	Deputy Secretary (Welfare), Ministry of Home Affairs.	Secretary.



C. A. Radha Bai  
21/4/62  
Deputy Secretary (Welfare)  
Ministry of Home Affairs.

5. We, the undersigned, are desirous of forming a Society under Societies Registration Act XXI of 1900 (Punjab Amendment) Act, 1957 as extended to the Union Territory of Delhi in pursuance of this Memorandum of Association.

S. No.	Name	Signature	Address	Occupation	Name and address and description of witness.
1.	Shri Fateh Singh	<i>[Signature]</i>	215, House Avenue, New Delhi.	Joint Secy. Ministry of Home Affairs.	<i>[Signature]</i>
2.	Shri N.P. Chatterjee	<i>[Signature]</i>	D-1/117, Satya Marg, New Delhi.	Joint Secy., Ministry of Community Development & Cooperation.	<i>[Signature]</i>
3.	Shri K.V. Venkatachalam.	<i>[Signature]</i>	23, William Crescent, New Delhi.	Joint Secy., Ministry of Industry & Supply, Deptt. of Industry.	<i>[Signature]</i>
4.	Shri G.A. Ramrakhiani	<i>[Signature]</i>	C II/31, Tilak Marg, New Delhi.	Chief Welfare Officer, Ministry of Home Affairs.	<i>[Signature]</i>
5.	Miss C.A. Radha Bai	<i>[Signature]</i>	17, Mahadev Road, New Delhi.	Deputy Secy. (Welfare), Ministry of Home Affairs.	<i>[Signature]</i>
6.	Shri Hari Prem Davar	<i>[Signature]</i>	I.E.183/190 Lajpat Nagar, New Delhi.	P.A. to Deputy Secretary (Welfare), Min. of Home Affairs	<i>[Signature]</i>
7.	Shri H.M. Sabharwal	<i>[Signature]</i>	B.18/357, Lodi Road, New Delhi.	Assistant, Ministry of Home Affairs.	<i>[Signature]</i>
8.	Shri D.N. Joshi	<i>[Signature]</i>	30 Taylor Square, Delhi.	Lower Division Clerk, Ministry of Home Affairs.	<i>[Signature]</i>



*C.A. Radha Bai*

*29/4/65*

(S.Kaur)  
Under Secretary to the Govt of India, Ministry of Home Affairs  
Address:

16

RULES AND REGULATIONS  
OF  
GRIH KALYAN KENDRA BOARD.

SHORT TITLE.

1. These rules and regulations may be called the rules and regulations of the "GRIH KALYAN KENDRA BOARD".

OFFICE OF THE BOARD.

2. The Office of the Board shall be situated at 19, Mahadev Road, New Delhi-1, or at such other place or places as the Board may decide.

CONSTRUCTION OF THE BOARD.

3. The Board shall consist of the following:-

President: Secretary, Ministry of Home Affairs.

Members : 4 members who shall be officers of the rank of Secretary, Additional Secretary, Joint Secretary or Deputy Secretary to be nominated by the Government of India, Ministry of Home Affairs.

Financial Adviser, Ministry of Home Affairs or his representative.

Chief Welfare Officer, Ministry of Home Affairs.

Secretary to the Board. Deputy Secretary (Welfare), Ministry of Home Affairs or any other officer nominated by the Board.

The Central Government may make such alterations and additions in the membership of the Board as it may deem necessary.

MANAGEMENT.

4. (i) The Board shall be responsible for the organisation and administration of the programmes undertaken in furtherance of the objects mentioned in clause 3 of the Memorandum of Association. The custody of its movable and immovable assets shall vest in the Board.

(ii) The day to day work of the Board shall be carried on by an Organiser, who shall be an officer appointed by the Board, and shall function as Chief Executive Officer under the overall control and supervision of the Board, and/or such other committee of officers as the Board may prescribe in that behalf. The duties and powers of the Organiser shall be regulated by the Board.

(iii) The Board shall be competent to employ such other staff, workmen, managers, accountants, etc. as may be necessary from time to time upon such terms and conditions and in such manner as the Board may prescribe.



(iv) The Board shall be competent to own properties and other assets required for the pursuit of its activities and to take over the existing assets and liabilities of Grih Kalyan Kendra under the Ministry of Home Affairs.

COMMITTEES.

5. The Board may constitute such committees as it may deem necessary from time to time. The composition of these committees will be laid down by the Board to which shall be rendered periodical reports of these committees. The powers and functions of these committees shall be regulated by the Board.

MEETING ON THE BOARD

6. The meeting of the Board may be held as and when necessary but at least once in three months. The quorum of the meetings shall be three members.

AMENDMENT OR ALTERATION TO THE RULES.

7. Any amendment or alteration to the articles of Association or its rules may be made by a resolution of two-thirds majority of the members of the Board present at a meeting specially convened for the purpose. Such amendment or alteration shall be subject to confirmation by the Government of India.

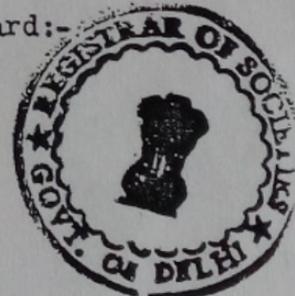
DISSOLUTION OF THE BOARD

8. Subject to the consent of the Government of India any number not less than two-thirds of the members of the Board may determine that the Board shall be dissolved forthwith, or at the time then agreed upon and all necessary steps shall be taken for the disposal and settlement of the property of the Board, its claims and liabilities as the Board of management would find it expedient.

OFFICE BEARERS.

9. The following shall be the authorities of the Board:-

- (i) The Grih Kalyan Kendra Board.
- (ii) The President of the Board.
- (iii) Secretary of the Board.
- (iv) Organiser or any other Executive Officer appointed by the Board.



FINANCES.

10. Accounts of the Board shall be operated by the Organiser and any one of two members nominated by the President. Accounts shall be subject to audit by a Chartered Accountant appointed by the Board. Financial year of the Board will be from 1st April to 31st March of the following year.

FUNDS OF THE BOARD.

11. The funds of the Board shall comprise :-

- (i) grant-in-aid received from the Central Government;
- (ii) tuition fees;
- (iii) earnings from works undertaken;
- (iv) sale proceeds, if any;

18

- (v) loans and advances
- (vi) hire charge; and
- (vii) such other contributions as the Central Government may authorise the Board to accept.

12. The Board shall be competent to sanction expenditure on any item pertaining to the discharge of its functions. The Board may also delegate its powers both financial and executive to its President or any other officer or member of the staff of the Board, to such extent and subject to such conditions as it may prescribe.

REGIONAL UNITS

13. The Grih Kalyan Kendra may set up regional units at Bombay, Madras, Calcutta and other places in India, where there is concentration of Central Government employees. These units may be given such financial assistance as the Board may deem necessary from time to time, and they shall submit to the Board reports of their activities and statements of their units in such manner and at such intervals as the Board may prescribe. The constitution, composition and functions of the regional units will be as laid down by the Board.

14. All the provisions of the Societies Registration Act XXI of 1860 (Punjab amendment) Act 1957, shall apply to the Board.

Certified to be correct copy of the Rules and Regulations of the Board.

1. ~~Patel Singh~~  
Joint Secretary  
Ministry of Home Affairs  
New Delhi.
2. ~~G.A. Ramrakhianai~~  
Chief Welfare Officer,  
Ministry of Home Affairs  
New Delhi.
3. ~~Shri K.V. Venkatchalam, Jt. Secy. I&S.~~  
Miss C.A. Radha Bai  
Deputy Secretary (W),  
Ministry of Home Affairs,  
New Delhi. Secretary.

Witness.

Witness

Mrs. S. Kaur,  
Under Secretary (W)  
Ministry of Home Affairs,  
New Delhi.

*C. A. Radha Bai*  
*Witness*



*C. A. Radha Bai*  
29/4/65

Minutes of the meeting of the Grih Kalyan Kendra Board held at 3.30 p.m. on 3.2.1987 in the room of Secretary (Personnel).

A special meeting of the Grih Kalyan Kendra Board to amend the Rules and Regulations of the Grih Kalyan Kendra was held at 3.30 p.m. on 3.2.1987 in the office of the Secretary (P). The following were present:

- 1. Smt. P.P. Trivedi,  
Secretary (P),  
Ministry of Personnel, Public Grievances and Pensions.
- 2. Shri S.K. Parthasarthy,  
Joint Secretary (AT),  
Ministry of Personnel, Public Grievances and Pensions.
- 3. Shri K.M. Lal,  
Financial Adviser,  
Department of Personnel & Trg
- 4. Smt. C.P. Sujaya  
Joint Secretary,  
Ministry of Women Welfare.
- 5. Lt. Col. E.V. Krishnan,  
Chief Welfare Officer,  
Deptt. of Personnel & Trg

2. The meeting resolved to amend para 3 of the Rules and Regulations of Grih Kalyan Kendra Board as follows:-

"3. The Board shall consist of the following:

President: Secretary, Ministry of Personnel, Public Grievances and Pensions or any other officer of the Ministry of Personnel, Public Grievances & Pensions nominated by the Secretary.

Members: 4 members who shall be officers of not less than the rank of Director to the Government of India to be nominated by the Secretary, Ministry of Personnel, Public Grievances and Pensions.

Financial Adviser, Ministry of Personnel, Public Grievances and Pensions or his representative.

Chief Welfare Officer, Department of Personnel and Training.

Secretary Deputy Secretary (Welfare), Department  
to the of Personnel, and A.R. or any other  
Board: -officer nominated by the Board.

The Central Government may make such alterations and additions in the membership of the Board as it may deem necessary."

3. Consequent upon the abolition of the post of Deputy Secretary (W) the Board decided to nominate the Chief Welfare Officer to function as Member/Secretary of the Board.

4. The meeting ended with vote of thanks to Chairman.

9

MOST IMMEDIATE

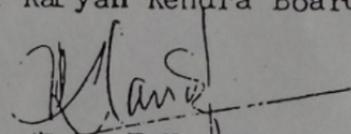
No.B-12012/1/87-GKK  
Government of India  
Ministry of Personnel, Public Grievances  
and Pensions  
(Department of Personnel & Training)

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New Delhi-1, Dt. 26.2.87

N O T I F I C A T I O N

In pursuance of amendment of Rule 3 of the Rules and Regulations of Grih Kalyan Kendra Board Passed by the Board and subsequently accepted by the Government of India, Secretary, Ministry of Personnel, Public Grievances and Pensions has been pleased to nominate Shri V.P. Sawhney, Additional Secretary, Department of Administrative Reforms and Public Grievances as President of Grih Kalyan Kendra Board with immediate effect.

  
(Lt. Col. E.V. Krishnan)  
Chief Welfare Officer.

Copy to:-

1. Shri V.P. Sawhney, Addl. Secretary, Deptt. of Administrative Reforms and Public Grievances, New Delhi.
2. PS to MOS(PP), Ministry of Personnel, Public Grievances and Pensions, New Delhi.
3. PS to DM(PP), Ministry of Personnel, Public Grievances and Pensions, New Delhi.
4. PS to Secretary, Ministry of Personnel, Public Grievances and Pensions.
5. Shri Desh Raj Singh, Joint Secretary, Ministry of Urban Development.
6. Shri Ashok Gupta, Joint Secretary, Ministry of Labour.
7. Smt. C.P. Sujaya, Joint Secretary, Ministry of Social Welfare.
8. Shri K.M. Lal, Financial Adviser, Department of Personnel & Training.
9. Shri S.K. Parthasarthy, Joint Secretary, Deptt. of Personnel & Training.
10. 10 spare copies.